

COVID-19 Alert Level 1 Controls for Metering Work

June 2020

Principles for safe working



**KEEP OUR WORKPLACES,
WORKERS AND THE WIDER
COMMUNITY SAFE**



**WASH HANDS & SANITISE
REGULARLY**

Clean hands with soap and water or use hand sanitiser



**AVOID CONTACT WITH
SURFACES**

Disinfect all commonly touched surfaces including plant & equipment



MONITORING & REPORTING

Complete daily health monitoring of staff



**ESSENTIAL STAFF ONLY
AT OPERATIONAL SITES**



MAINTAIN DISTANCING

Keep a minimum one metre distance from others



**HONOUR TIME SPLIT
SCHEDULES**

Endeavour to work or use shared facilities at different times, as appropriate



CONTACT TRACING

Tracing in place to notify of illness and to assist with rapid stand down

Protocols for work at customer premises



1. Phone ahead

For non-essential work and wherever possible, call the customer to arrange an arrival time and confirm the Covid-19 controls. **Ask the safety questions**



2. Knock and step back to maintain distancing

Introduce & identify yourself. Confirm Covid-19 controls. **Ask the safety questions**



3. When safe to do so, proceed

Follow the safe work principles, maintaining at least **one metre** distance from all occupants.



4. Sanitise and clean up

Wipe down all surfaces you came in contact with. Wash hands thoroughly with soap or use hand sanitiser. Take rubbish away for safe disposal.

SAFETY QUESTIONS:

Is anyone within the household:

1. Currently unwell with flu-like symptoms?
2. Been exposed to someone with COVID-19?
3. Self-isolating at the direction of the Ministry of Health, Healthline, or their GP?
4. In a "VULNERABLE" group for Coronavirus (aged 70 and over, and/or have certain existing medical conditions)?

If one or more answers is **YES**

Stop and call your manager or Nova representative and **defer proceeding with any work that is inside the customer premise**



5. Contact Tracing

Complete appropriate contract tracing records.

Practice good hygiene



**Wash your hands often with soap and water (at least 20 seconds)
Then dry thoroughly**



Don't touch your eyes, nose or mouth if your hands are not clean



Cough or sneeze into your elbow or by covering your mouth and nose with tissues



Put used tissues in the bin or a bag immediately



Clean and disinfect frequently touched surfaces and objects, such as table tops, door handles



Stay home if you feel unwell

**Unite
against
COVID-19**



Thank you for your ongoing support and cooperation

Let's continue to work together to keep each other and our families safe

Ministry of Health NZ
<https://www.health.govt.nz/>

COVID-19, Government NZ
<https://covid19.govt.nz/>

Ministry of Business, Innovation and Employment
<https://www.building.govt.nz/>