

	POSITION DESCRIPTION
	ENERGY TRADER
	JULY 2020

Purpose:

Maximise value for Todd Group through optimal performance of gas and electricity trading functions in accordance with industry regulations and contracts.

Reports To:

Senior Energy Trader

Organisational Relationships:

Internal – GM Wholesale & Trading, GM Commercial & Strategy, GM Operations & Development, GM Sales & Marketing, Todd Energy personnel, TGTL Generation Operations personnel, Gas Production Staff, Energy Recon Staff, Group Finance Staff

External - Gas transmission companies – Firstgas, NZX Clearing Manager, ASX Futures Exchange, Deutsche Bank, Derivatives Brokers, Derivatives Counterparties, Wholesale Gas Suppliers/Purchasers, Transpower - System Operator, Electricity Authority, Gas Industry Company

Competency Profile:

Technical Skills

- High level Excel, Access, Word and SQL skills

Behavioural Skills

- Able to make a decision using the information on hand
- Able to solve complex problems
- Develop relationships internally and externally
- Able to work in a team and make decisions for the greater good of the team as a whole
- Able to form and implement short/medium term strategies, consider and interpret consequential effects
- Participate in development and change in processes and systems
- Take ownership of tasks and deliver on them.

- Ability to investigate, analyse, form a position and defend it when challenged
- Able to work autonomously
- Numerically capable
- Able to summarise and present data in a meaningful and concise fashion
- Able to pitch communications at the appropriate level depending on the audience
- Able to develop and pass on skills and knowledge to others
- Finance/economics/mathematics background desirable
- Able and willing to freely communicate with multiple medias

OPERATING PRINCIPLES

Value our people

Care for the environment and community

Maintain high standards of conduct

Create value

OUR VALUES

Care, Share, Dare, Cheer

These are our values. In other words, what's important to us.
It's who we are and how we roll.
And while Nova means 'new', our values aren't.
If anything, they're old fashioned. The best ones always are.

We care

We care about each other, the job we do, and our customer.

We share

We put our heads together and there's nothing we can't achieve.

We dare

We put our hands up, we get involved and we make things happen.

We cheer

We're down to earth, but we love to celebrate a job well done.

KEY RESULT AREAS	ACCOUNTABILITIES
Electricity Wholesale Spot Market Analysis	<ul style="list-style-type: none"> • Optimisation of generation offer strategy and integration with gas strategy. • Coordination of plant maintenance outage plans.
Electricity Market	<ul style="list-style-type: none"> • Liaise with plant operators to maintain accurate and compliant market offers • 24 Hour availability (on a shared 24/7 Rostered /on call basis) to manage and resolve issues relating to plant offer and dispatch.
Gas Market Nominations and Offers	<ul style="list-style-type: none"> • Liaise with gas field production staff to optimize liquids/gas offtake required to meet daily customer demand and availability of gas for electricity generation. • Create value by ensuring gas is allocated to the highest value use taking into account contractual & physical alternatives. • Optimise gas transmission capacity bookings. • Manage pipeline nominations (on a shared 24/7 Rostered /on call basis); • Manage offers to Balancing and Spot Gas Markets.
Risk Management	<ul style="list-style-type: none"> • Optimise the market exposure position through: • Evaluating alternatives for managing wholesale market exposure risk, • Ensuring compliance with the Group Risk Management Policy and regulatory Stress Testing obligations. • Maintenance of physical and derivatives positions in accordance with risk management policies and requirements.
Regulatory and Compliance	<ul style="list-style-type: none"> • Ensure systems and processes are sufficient to ensure compliance with regulatory requirements.
Development	<ul style="list-style-type: none"> • Engage with regulatory authorities through the consultation process on regulatory developments.
Monthly Invoicing and reporting	<ul style="list-style-type: none"> • Produce wholesale gas and electricity invoices for Downstream subsidiaries and external customers. • Contribute to preparation of monthly gas/electricity wholesale market report for management reporting. • Assist Energy reconciliation team in network invoice approval process.
Other Duties	<ul style="list-style-type: none"> • On-going development of market/competitor analysis and position monitoring tools. • Other duties as directed including special projects when required.

<p>Health and Safety</p>	<ul style="list-style-type: none"> • Become familiar with and abide by all applicable Todd Group policies and guidelines, and relevant statutory obligations; • Report all occupational injury, illness, near miss incidents, environmental spills or fire, regardless of its severity, to a supervisor; • Understand the hazards associated with the workplace and the role and how to manage them. Report hazards which may result in an injury, illness, spill or fire to a supervisor; • Know what to do in the event of an emergency and participate fully in any drills or exercises, and • Behave in a manner which does not endanger the health and safety of you, other employees or contractors.
<p>Policies, Standards, Procedures and Guidelines</p>	<ul style="list-style-type: none"> • All employees are responsible for ensuring they read, understand and abide with all Todd Corporation Policies, Standards, Procedures and Guidelines in particular Business Conduct Standards, Procedures and Guidelines including the Code of Conduct, Conflict of Interest, and IT Acceptable Use. • Report all non-compliance with Todd Policies, Standards, Procedures and Guidelines to a supervisor or by making a protected disclosure under the Todd Whistle-blower Standard, Procedures and Guidelines.
<p>Other Duties</p>	<ul style="list-style-type: none"> • Other duties as directed including special projects when required.